



Fare Enough Scheme

airfares for language students

This scheme assists up to 70 University of Sydney students per year undertaking a language major to study abroad for a semester in any country where their language major is an official language. Through total immersion overseas, students will gain greater linguistic competence and a more sophisticated understanding of the target country's society and culture. The experience will aid students in completing further studies on their return to the University of Sydney, such as successfully finishing a major in the language, and will provide them with improved linguistic skills and knowledge – an advantage in both language and culture senior units of study. Most importantly it

will give students greater motivation, and the range of skills required, to go on to complete Honours in one of our language departments.

Please read the following terms and conditions carefully before you complete the attached form and then send it back to us (address given above). If you are having difficulty or have any questions about the content of this information, please feel free to make an appointment with someone who can help you, by calling the School of Languages and Culture's office on +61 2 9351 2869.

Who is eligible?

You are eligible for this scheme if:

You are a local student enrolled full time in one of the following degrees at the University of Sydney:

- BA, BA (Advanced), BA (Media & Comm), BA Informatics, BLibStud, BLibStud (Advanced), BLibStud (International), BSocSci, or BAS;
- Any combined degree program including the BA, provided there is evidence of your being able to undertake Honours in your target language;

Please note: BA (Languages) students are not eligible for this scheme, since they already receive \$5000 to go towards their required study abroad;

and:

you have obtained at least a credit average in at least 18 credit points of your proposed language major units of study;

and:

you will be undertaking the equivalent of 12 credit points (or a course of study approved by the relevant department) in your language major and/or where the language is the medium of instruction. For example: Doing 6 credit points of Senior French and 6 credit points of History (taught in French) at a French university.

What costs are covered by the University of Sydney?

- One return economy airfare (direct route) to your target country.
- \$400 paid direct to your nominated account, to assist you with visa costs and surface travel.

What costs are not covered by the University of Sydney?

You will need to cover all other costs including:

- additional costs associated with changes to your air travel after the ticket has been issued;
- costs associated with obtaining comprehensive travel insurance;
- all other costs related to your overseas study such as tuition fees and living expenses;
- any other miscellaneous flights or transport costs incurred whilst overseas.

What do you have to do?

Refer to the relevant departmental website for information about possible destinations and specific departmental requirements.

Information on applying for student exchange through the International

Office can be found at <http://www.usyd.edu.au/stuserv/international/opportunities.shtml>. Please note that the cut-off date for exchange applications can be as much as one year before departure – so plan ahead!

Note in making your choice you will need to consider availability of creditable courses, cost of living in a particular country, preference for a particular region based on climate, location etc. Progress Reports from students who have gone on exchange are held in the Exchange Resource Library and provide a very useful resource about specific destinations.

For more information on different countries, and for travel advice including information on visas, travel warnings and getting help overseas, refer to the Australian government's Department of Foreign Affairs and Trade (DFAT), website at <http://www.smarttraveller.gov.au/index.html>.

Step 1. Before applying you will need to have organised one of these options:

- an approved and confirmed exchange place at an overseas university organised through the International Office; or
- an approved and confirmed place at an overseas university organised by you (with signed approval by the Chair of department for your intended course of study); or
- an approved and confirmed place at an overseas institution organised by one of our language departments.

Step 2. Complete the form

Complete the form overleaf along with the attached Vendor EFT Details form and submit them to the School of Languages & Cultures as soon as you have an approved place. (It is important to allow yourself enough time to organise a visa and an airfare.) You can either send the forms to the above address, or drop them off at the School office. We will confirm in writing your eligibility for the scheme within 5 working days.

Step 3. Apply for your visa

Apply for your visa with the appropriate consulate well in advance. A list of embassies and consulates can be found at the DFAT website listed above.

Step 4. Book your flight

Once you have completed steps 2 and 3, book your air travel at least 4 weeks prior to your intended departure date (but the sooner the better). Contact Svet Petrevski at Campus Travel (phone: +61 2 8219 0419 or svet@campustravel.com.au) with your itinerary. Campus Travel will arrange an economy airfare on the most direct route available at the time of purchase. They will contact the School of Languages & Cultures direct for payment.

Please note the following important points:

- All air travel must be organised via Campus Travel. You will not be reimbursed for airfares purchased without prior approval from the School of Languages & Cultures.
- If you book an airfare other than a direct economy route you must pay the difference in cost between the direct economy route and the fare you have chosen plus an additional 2% merchant fee direct to Campus Travel at the time of booking.
- Once you have been issued with an air ticket, you are responsible for all additional costs incurred due to alterations in these arrangements.



Step 5. Upon your return

Upon your return, you may need to apply for credit for the units of study completed at the host university;

- If you are enrolled in exchange or in-country units of study at the University of Sydney, for the semester of your time overseas as an approved exchange student, you do not need to apply to the department for credit and you will receive an R grade (satisfied requirements) for the units of study undertaken at the host university.
- If you are on a department approved period of study but are not enrolled at the University of Sydney you must apply to the department for credit on your return. The transcript of your studies overseas must be forwarded to the Faculty Office with the department's recommendation. Refer to the Faculty of Arts website for the forms you will need to complete. <http://www.arts.usyd.edu.au/current_students/undergrad/how_to.shtml>

Insurance

BLibStud (International) is the only degree covered by the University's Student Travel Policy. If you are not enrolled in this degree, you are responsible for obtaining appropriate travel, medical and liability insurance yourself. Note that the host university may also provide information about health insurance. Campus Travel will be able to assist you in obtaining comprehensive travel insurance.

Income tax

The School of Languages and Cultures recommends that you refer to the Australian Taxation Office web site <http://www.ato.gov.au/individuals/content.asp?doc=/content/26619.htm> to determine if you need to declare this money as income and pay tax. If you are receiving benefits from Centrelink, such as Youth Allowance or Austudy, you must declare this scheme to Centrelink.

Cancellation

In the event that you need to cancel your travel contact the School of Languages & Cultures as soon as possible, preferably on the next working day.



The University of Sydney

School of Languages & Cultures – Faculty of Arts

Contact details: School of Languages & Cultures
Room 506, Level 5, MacCallum/Brennan Building A18

Phone: +61 2 9351 2869 **Fax:** +61 2 9351 2319

E-mail: slc@arts.usyd.edu.au

Web: www.arts.usyd.edu.au/school/slc/contact.htm

© School of Languages and Cultures, Faculty of Arts 2006

CRICOS Provider No. 00026A

Fare Enough Scheme Information Form

Family name

Given name(s)

Student identification number

Email while away

Degree currently enrolled in

Target language

Host university and country

Is your overseas study

- an exchange program organised through IO?
 a place organised by you with departmental approval?
 a program organised by a language department?

Confirmation of study

Please include with this form appropriate documents to confirm your place at an overseas university or institution, including departmental approval if required.

Date of departure

Expected return to the University of Sydney

Semester:

Year:

Privacy statement

The University of Sydney is subject to the New South Wales Privacy and Personal Information Protection Act 1998 (the Act). The personal information you provide for this application will be protected in accordance with the University Privacy Policy. The information provided will only be used by the University to process your application for the Fare Enough Scheme.

Under the Freedom of Information Act and the University Privacy Policy you have a right to access and correct any personal information concerning you held by the University in the student and financial databases. Enquiries should in the first instance be directed to the School of Languages & Cultures.

By signing this application it is understood that you have read this statement and agree to the use and disclosure of your personal information as outlined above.

You can find the full detail of the University Privacy Policy at <http://www.usyd.edu.au/arms/privacy/policy.htm>.

Declaration

I understand and accept the terms and conditions of the Fare Enough Scheme. I also fulfil all the requirements to take advantage of the scheme. I will advise the School of Languages and Cultures of any changes of plan that may arise, and might limit my capacity to go on my planned and approved overseas study. I understand that the conditions of the scheme are subject to change without notice. I understand that I travel at my own risk and that the University of Sydney bears no responsibility for my actions or the consequences of my actions whilst studying overseas.

Your signature

Date